

GENERAL INFORMATION

Opening Hours- Saturday: 10:00am – 12:00pm
1st and 3rd Wednesday of the month: 7:00 - 8:00pm

Address- Corner Blythe Avenue and Lonsdale Street, Yokine

Contact- committee@mtlawleytoylibrary.org.au

Joining The Toy Library
Enrolments and a viewing of the toy library are possible during toy library opening hours. Enquiries regarding membership can also be directed to committee@mtlawleytoylibrary.org.au.
A waiting list applies once membership levels are at full capacity

Administration
A management committee, made up of volunteer members, runs the toy library. They meet monthly at the toy library. All members are welcome to attend these meetings on a casual basis, and dates and times are posted on the Facebook page.

Donations
Donations of used toys that are still in good condition are very welcome. If your child has grown out of a toy, why not share it with other children through the toy library.

MEMBERSHIP

Entitlements

- Toys can be borrowed for up to 3 weeks and can be renewed for a further 3-week period before being returned.
- Each family may borrow 6 toys, 2 of which may be a large toy.

Members Commitment
The opening of the toy library relies on the involvement of members to process the borrowing of toys. Members are required to attend a set number of ordinary rosters, register with the known possibility of attending emergency shifts and stocktake shifts. Roster commitment is determined by the type of membership (see below).

Referrals
Due to the main funding stream being membership fees, members are encouraged to promote the toy library to increase its membership to ensure the continuation of library operations. As an incentive members who refer new members to join the toy library are entitled to a discount of \$20 off their membership for the following year for each new member referred, up to a maximum of 4 new members.

Types of Memberships

Membership Type	Cost	Length of Membership	Commitment		
			Ordinary Rosters	Emergency Rosters	Stocktake Shifts
Three (3) Months Membership	\$25	3 months	1	1	1*
Annual Membership	\$75	12 months	3	1	1
Committee Membership	\$25	12 months	Attendance at committee meetings, stocktake, plus additional hours performing activities that support the operation of the toy library (e.g. roster coordination, marketing and toy management etc.)		

EFT Payments can be made to: Mt Lawley Neighbourhood Toy Library
BSB 633 000 Account Number 117254433
Please write surname in details field of your bank receipt.

PLEASE NOTE:

- All memberships expire on the anniversary date that the membership commenced.
- The toy library is unable to offer refunds in the event of a member cancelling their membership. However, a cancelling member may transfer the balance of their membership and roster obligations to a new member.
- If a member is purchasing an Annual Membership following a Three-Month Membership, the member can only purchase a full 12 months i.e. the member cannot purchase the balance of an Annual Membership, nine (9) months. Likewise, roster requirements are not transferrable from a Three-Month Membership to an Annual Membership.
- Attendance at Stocktake is required if a three month membership covers the period when Stocktake is held.

BORROWING

Borrowing Process
When borrowing a toy you are required to check that the toy is not damaged, that all pieces are present, and if battery operated, that the batteries are working. Please do all this on the counting table. Toys may be then taken to the borrowing desk, where the toy will be marked out in your name on SETLS and the return date noted. Once the toy leaves the library you are responsible for any missing pieces.

Returning Process
When you arrive, you are required to wait while your returns are processed. The toys will be counted, checked that they are on time, clean, in good order and any batteries are working. Fines due for missing pieces are paid at this point. Please return your toys to their correct location.
Please arrive before 11.30am on Saturdays and 8:45pm on Wednesdays if you wish to borrow more toys.

Batteries & Cleaning
If you choose to borrow a battery operated toy and they run out during your borrowing period, you are required to install new ones.
Please wipe over all toys prior to returning them.

- Fines**
- Insignificant missing pieces - \$5.00
 - If significant pieces missing or broken then the depreciated cost of the toy will be charged.
 - \$15.00 for a missed rostered shift
 - \$50.00 for a missed stocktake shift

MT LAWLEY NEIGHBOURHOOD TOY LIBRARY INC. MEMBERSHIP CONDITIONS

The following membership conditions are considered to be agreed to when enrolling to become a member with the toy library.

ROSTER

The toy library is a non-profit community organisation and in order for it to be able to operate it relies on its membership. As a condition of my membership I will go on the roster as per the membership type indicated. This includes emergency shifts. Emergency shifts are a contingency in the event of a rostered member being unable to attend at the last minute. As a member I also agree for my name and phone number to be printed on the roster and shared with other members. Failure to attend a roster will result in a fine of \$15.00, a requirement to attend a replacement shift and a suspended membership until this is paid.

ANNUAL BUSY BEE AND STOCKTAKE

I will attend this child free event for 2 hours in March of my membership. Proposed dates for Stocktake will be provided via email by December of the year prior. If my membership covers the Stocktake period, I will pay the \$50.00 forfeit fee if I choose not to attend. All toys must be returned to the library on or before the week prior to stocktake, so they can be counted and processed. The library will reopen only when stocktake is complete.

LIABILITY RELEASE

I assume complete and full responsibility for any injuries to any person that result from using toys I borrow from the Mount Lawley Neighbourhood Toy Library. I hereby release the Mount Lawley Neighbourhood Toy Library from any and all responsibility in respect of any injuries so sustained either outside of or on the premises.

CARE

I undertake that all toys will receive reasonable care while in our possession. If lost or rendered unusable, I will pay for the cost of replacement of the toy. I will maintain the cleanliness of the toys I borrow and ensure they are returned in a suitable condition.

CHRISTMAS AND EASTER CLOSURE

The toy library will close for two weeks over the Christmas break, including the Saturday before and after Christmas. I will be able to borrow toys to take home over the Christmas break, but the library will not open in this period. The library will reopen on the first Saturday in January, providing members are available for roster. The Library will be closed over the Easter long weekend.

ANNUAL GENERAL MEETING & RE-ENROLMENT

The Toy Library hold its AGM on the last Saturday of October each year. All current members who attend will receive a \$10 discount off their next membership period. The Toy Library will not be open for borrowing until the conclusion of the AGM.

BATTERIES

I will replace any batteries that run out while a toy is in my possession.

CHILDREN

I will closely supervise my children while in the toy library and will clean up after them if they pull out any toys. I will be careful that pieces are not misplaced.

FINES

I understand that my membership will be suspended if I have unpaid fines of \$15.00 or more. I have the right to dispute a fine by appealing to the Management Committee.

MOUNT LAWLEY NEIGHBOURHOOD TOY LIBRARY INC. TOY LIBRARY - WAIVER, RELEASE AND INDEMNITY FOR BICYCLE, SCOOTERS AND OTHER RIDE ON TOYS

The Mount Lawley Neighborhood Toy Library Inc. ("Provider") is pleased to make bicycles and scooters available to subscribers ("the Service").

As a subscriber to the Service you acknowledge that there are dangers and risks inherent with bicycle and scooter riding and using other ride on toys (the "Activity") to which any child under your supervision ("Your Child") may be exposed.

The Provider does not provide protective clothing or bicycle helmets and it is your responsibility to ensure that Your Child wears a helmet at all times and is otherwise appropriately attired when participating in the Activity. You agree that Your Child will participate in the Activity at your own risk. You also agree to voluntarily assume responsibility for supervising the Activity and any injury, death or property damage you or Your Child may suffer or cause as a result of participating in the Activity.

To the maximum extent possible at law, you (both in your personal capacity and on behalf of Your Child) agree to release, hold harmless and indemnify the Provider and its respective officers, employees, servants, agents and contractors (the "Indemnified Persons") against all actions, claims, suits, costs, expenses, demands and damages suffered or incurred by the Indemnified Persons or any one or more of them by reason of, or in respect of, or in any manner whatsoever arising out of, or caused by, your use of the Service or Your Child's participation in the Activity.

You agree that you are subscribing to the Service on the express condition that the Provider:

- a) will, under no circumstances be liable or responsible in any manner whatsoever for any death, loss, accident, damage or injury to you, Your Child or any of your servants, agents, contractors, visitors or invitees or any other person whatsoever ("Related Party") which may happen as a result of your use of the Service or Your Child participating in the Activity; and
- b) will not incur or be under any liability whatsoever to you, Your Child, or to any Related Party for any loss, damage or injury to or in respect of any of your property or of any Related Party's property.

The Provider is not liable to you, Your Child or any Related Party in respect of any indirect or consequential loss. For the avoidance of doubt, 'consequential loss' means loss or damage arising from a breach of contract, tort (including negligence), under statute or any other basis in law or equity of an indirect or consequential nature including, but without limitation, loss of profits, loss of revenue, loss or denial of opportunity, loss of goodwill, loss of business reputation, future reputation or publicity, damage to credit rating and indirect, remote, abnormal or *unforeseeable loss, or any similar loss whether or not in the reasonable contemplation of the parties.*